

JCNWLPOL:1020:01.01.18

## SUSTAINABLE PROCUREMENT POLICY

Jamieson Contracting believe sustainable procurement is the value for money sourcing of products and services, taking into account environmental, social and ethical aspects over the whole product or service lifecycle. We recognise the importance of a sustainable future particularly in relation to the environmental and socio-economic performance of the construction industry and its outputs. With this in mind we are committed to embedding sustainable procurement principles into our business activities to ensure our procurement is carried out in an environmentally and socially responsible manner.

In this policy are set out a number of actions where we can use our purchasing power to help ensure our procurement is sustainable. Our procurement policy will seek to ensure that we purchase goods and services that not only represent value for money but also have positive impacts on society and the economy, and cause minimal damage to the environment.

We aim to only do business with responsible suppliers and subcontractors who understand the nature of the products, materials and services they are supplying, and who recognise their responsibility to protect the environment and foster good relations with their employees and local communities.

### SUPPORTING DOCUMENTS

Our sustainable procurement policy supports existing organisational policies. When managing the environmental and socio-economic impacts the following policies may also apply:

- Quality Management Policy; 9001
- Health and Safety; 18001
- The Environment; 14001
- Corporate Social Responsibility
- Equal Opportunities

### PROCURING GOODS AND SERVICES

In procuring goods and services Jamieson Contracting will seek to:

- Cut down on waste by reducing the number of goods and services procured and repairing or reusing existing goods
- Manage and reduce carbon emissions associated with the purchasing and delivery of products and services by using local suppliers wherever practicable
- Purchase goods that contain recycled content, thereby reducing carbon emissions and diverting waste from landfill
- Purchase products (e.g. light bulbs and electrical equipment) which are energy efficient and encourage clients to do likewise
- Purchase products and services which are sustainably sourced and least harmful to human health and to the environment

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- Purchase from organisations that share our values and principles by their pursuit/promotion of social responsibility and environmental sustainability
- Specify materials that require little alteration prior to installation, thereby minimising waste and where feasible are durable to minimise maintenance or replacement
- Continually reduce our vehicle fleet's carbon dioxide emission by encouraging uptake of lower emission vehicles through our vehicle and fleet policies
- At all times consider the energy efficiency of plant, equipment and materials and promote those items with the greatest energy efficiency
- Ensure that whatever service or material we are purchasing, that it will be legal, ethical and in accordance with client requirements
- Require that our suppliers operate 'take back' schemes with packaging materials (including pallets) where practicable  
In order to achieve this we will:
  - Work with suppliers, clients, designers and subcontractors to promote this purchasing policy and the principles of sustainable development
  - We want suppliers and subcontractors who work with us, in mutual trust, to always deliver what we want, on time, at the right price in a safe and responsible way
  - We will always provide a safe and healthy working environment and pay promptly within agreed terms
  - We will reward excellent supplier and subcontractor performance through repeat business opportunities and help develop mutually beneficial long term relationships

## AWARENESS

Jamieson Contracting will actively promote awareness of its Sustainable Procurement Policy amongst its staff by providing new staff with a copy of this Policy during their induction and ensuring it is made available on our intranet;

In order to achieve this, we will work with suppliers, clients, designers and subcontractors to promote this purchasing policy and the principles of sustainable development. We monitor supplier and subcontractor performance and this will be regularly reviewed.

All employees responsible for procurement of any sort within the company will take a proactive role in implementing this policy. This policy will be reviewed annually in line with management system reviews.

A handwritten signature in black ink that reads 'Chris Jamieson'.

**Chris Jamieson**  
**Managing Director**  
**03/01/2018**